

## SKDS School Board Meeting

September 19, 2017

**Attendees:** Deb Hankes, Jennifer Nampel, Jill Kaufmann, Barb Haase, Jennifer Wendorf, Angela Zwald, Tricia Cargen, Angela Davis, Fr. Mike

Meeting called to order at 7:00pm.

**Introduction of Guests/Guest Topics:** None

**Review and Approval of June Minutes:** Motion to approve by Deb Hankes and seconded by Tricia Cargen.

**Correspondence / Audience Comments / Eyes and Ears:** It was also nice to see the kindergartners at Friday Mass.

### **Administrator's Update:**

Annual Report: Recap the year to see in a nutshell what happened in 2016/2017. Special events, academic program, curriculum, student learning accommodations (SEP – Service Education Plan), Iowa Assessments, school improvement goals, Choice Program, staff, school year, students (tuition assistance, extra-curricular activities), meetings, communication, finance report. This will be posted on the school website.

Theme Day: Next week Friday, September 29. Please join us for Mass if you are able. Activities planned and focused on Building from our Belief. Students will be watching a film on St. Francis of Assisi.

Start of School: Went very well.

Drop off/pick up: School traffic on James St. is causing concerns with neighbors. Proper places are in the Parish Center parking lot or the church/school parking lot. Neighbors are petitioning the city attorney to cut off some street parking spaces. Police will start giving out citations.

MissionInsite: Program that the Archdiocese has purchased which is available to schools and parishes. Map out area and download different reports such as an impression report. Gives information about our particular area.

Safeguarding Update: Major change from the Archdiocese. Currently there is a video that is outdated but the social impact is still relevant. Starting October 1, the program is 81 slides of PowerPoint. Notes/slide packet will not be handed out to attendees. Presenter reads from the slides.

Conferences: October 5 and 6 – information is going out this week and parents need to return the info quickly.

Teacher Evaluation Framework: Booklet created for faculty. Each teacher takes one of the domains and decides what he/she wants to work on and sets up a smart goal as their professional development. Teacher works on this for 1-2 years so they can become a better teacher leading to a positive impact on student learning. At the end of the year the performance review is based on the entire framework (evaluation, documentation, SMART goals). The four domains are: Classroom Community, Professional Life of a Catholic Educator, Planning and Instructional Effectiveness and Assessment.

**Pastor's Report:** Endowment Fund has done very well since its inception in 1981. Fund is contributing \$1k per student per year. Capital funding starting for funding of church renovation. Last minute hiccup as to where the altar would be placed. Took up 6-8 weeks more; but after evaluating, there were no great gains so the original plan will stay. Timeline is only getting planning and committee formation done this fall. Next pastoral council meeting is the annual meeting.

**Scrip Committee:** No report

**Finance:** No report

**Advancement:** Attending development conference at St. Francis Cabrini.

**Glitz:** People have already signed up!

**Parish Council Report: Old Business/New Business:** None

A motion to adjourn was made by Jennifer Nampel at 8:13pm and seconded by Angela Zvald.

**Next meeting is scheduled for Tuesday, October 17, 2017 at 7:00pm.**