

ST. KATHARINE DREXEL PARISH SCHOOL BOARD

SCHOOL BOARD MINUTES

August 16, 2016

Members Present: Barb Haase, Father Mike, Jill Kaufmann, Tricia Cargen, Deb Hankes, Tracy Gundert, Lily Avalos, Greg Steil, Beth Jens

Absent: Heather Eggers, Jen Nampel

I. Call to Order/Opening Prayer

- a. Meeting was called to order at 7:05 p.m. Greg Steil led the group in prayer.

II. Board President Opening Statement/Introduction of Guests:

- a. No guests

III. Review and approval of previous meeting's minutes:

- a. July meeting minutes were approved by Deb Hankes and seconded by Beth Jens.

IV. Audience comments/Eyes and Ears:

- a. Barb was able to coordinate a picture with 3 past SKDS student who graduated from Beaver Dam area High Schools in 2016 as Salutatorian or Valedictorian. The group picture and information will be in the bulletin. The students were Aaron Kremsreiter, Nate Simon (both from BDHS) and Madison Jewell (from Wayland).

V. Correspondence

- a. None

VI. Pastor's Report

- a. Beaver Dam has had an increase in break-ins which has resulted in areas businesses looking for ways to increase security.
- b. Father Mike is working on increasing church attendance, which is an issue everywhere.

VII. Administrator's Report

- a. Beginning of School

- ① Teachers are coming in and in-service is next week. The open house is 8/29 and the first day of classes is 8/30.

- ② The Annual Report was emailed today. This included an Overview, Highlights, Curriculum, Technology, Catholic Identity and Initiatives.

- ③ Handbooks- Barb developed separate Preschool and 4K handbooks (which addresses the issue raised this summer involving the Freedom from Religion Foundation presented to the Public School), the Volunteer Handbook has been updated and the Teacher handbook is being worked on now. The Family Handbook has some revisions which were passed out and reviewed.

- ④ The board discussed items to be addressed at the open house. Items included: 1) Scrip (new electronic options), the Real Moms Group, Introduction of Aaron Lange (new Youth Minister), Goals and a discussion of the tuition breakdown.

- b. Early Childhood Update
 - ① It has been decided to separate our 2 younger programs (Preschool and 4K). Barb has developed a separate 4K handbook. BD Public School no longer contracts with SKDS to reserve preschool spots.
- c. Fire Alarm Update
 - ① The system has been installed and was tested last week. The students will be walked through the drill when school starts.
- d. Mission, Vision, Philosophy, Goals
 - ① These have been reviewed and some small updates were made. These updates were shared and reviewed at the meeting.
- e. Maintenance
 - ① We are looking for a new maintenance person. Greg Tratar may help in the interim.
- f. Safeguarding and Criminal Background Checks
 - ① The Safe Guarding and Criminal Background check system is down. The school has a paper form that will have to be used until it is fixed. At this time, it is unknown when it will be up and running again.

VIII. Committee Reports

- a. Scrip Committee
 - i. No Report
- b. Financial Report
 - i. No Report
- c. Advancement Committee
 - i. Planning to meet in October.
- d. Home and School
 - i. Next meeting is the August 22. The group is looking to move to Google Docs for communication.
- e. Endowment
 - i. No Report

IX. Parish Council Liaison

- a. The Parish Council is working on the Church renovation project and getting some great feedback in meetings. Greg shared the comments from our last meeting regarding green space.
- b. A joint School Board and Parish Council meeting will be scheduled after the Accreditation process/visits.

X. Old Business

- a. none

XI. New Business

- a. They will be unveiling plans for the church at the next Parish Council meeting.

XII. Adjournment Next Meeting

- a. Meeting was adjourned @ 8:00 p.m.
- b. Next meeting will be September 20 16, 2016 @ 7:00 p.m.