

ST. KATHARINE DREXEL PARISH SCHOOL BOARD

BEAVER DAM, WI

SCHOOL BOARD MINUTES

JULY 16, 2013 7:00 P.M.

Members Present: Barb Haase, Hector Ramirez, Dave Kalscheur, Jill Kaufmann, Debbie Hankes, Beth Jens.

Absent: Heather Eggers, Rob Jens, Fr. Mike

I. Call to Order/Opening Prayer

- a. Meeting was called to order at 7:10 p.m. and Barb Haase offered prayer.

II. Board President Opening Statement/Introduction of Guests:

- a. No guests

III. Review and approval of previous meeting's minutes:

- a. Approved by Beth Jens; Seconded by Jill Kaufmann & Hector Ramirez

IV. Audience comments/Eyes and Ears

- a. None

V. Correspondence

- a. None

VI. Pastor's Report

- a. None- Fr. Mike unable to attend meeting.

VII. Administrator's Report

a. Safe Environment In Parish & School Compliance Documentation

■ Reviewed School & Parish Compliance Report which was completed on July 1.

■ Any parent who would like to help on field trips, in the classroom, etc, needs to attend Safeguarding training (formerly VIRTUS) one time, have a criminal background check every 5 years and have a signed Code of Ethics on file. SKDS keeps a database to determine when criminal background checks are needed. Barb Haase does all of the criminal background checks for the parish and school. Barb also runs the Safeguarding training, which is usually scheduled in September (the 1st Thursday after Labor Day); this year September 5 at 6:30PM in the school cafeteria.

b. School Choice (Private School Tax Deduction)

■ Reviewed email from Gov. Scott Walker regarding a private school tax deduction

■ Copies of this email will be sent to SKDS families via email and put in the bulletin

■ There is a lot of information coming out about these changes

■ SKDS will not be participating in school choice this year. At some point we may want to consider it. Any schools that do participate will need to renew annually.

c. Start of School

- Encourage families to pick up report cards/pay fees- Reminder emails and phone calls are being sent to families.
- Encourage families to send in contracts
 - ✔ Some families may be waiting to find out about financial assistance before signing
 - ✔ In these cases, they can sign and write "waiting for tuition assistance notification"
- Tuition Assistance Committee meeting
 - ✔ Barb has a meeting with this committee this week
 - ✔ 35 families have requested assistance
 - ✔ This whole process is anonymous (no names are shared)
- Teaching Position Interviews Continue
 - ✔ Interviews have been completed for a second grade teacher
 - ✔ There has been interest in the Assistant Food Service position that is open

d. New 2013/14 School Board

- There are 4 people leaving the School Board: Jennifer Bohlig, Jenny Schonitzer, Mary Holschbach, Dick Cromhecke.
- There are 5 returning members: Hector Ramirez, Dave Kalscheur, Heather Eggers, Rob Jens, Beth Jens
- The following people have been nominated/expressed interest: Tricia Cargen, Debbie Hankes, Jill Kaufmann, Tracy Gundert.

e. Other

- SKDS has a contract with the Beaver Dam School District for 3 year old preschool
- They have 4 spots reserved for this year (last year they had 4 spots)
- The dishwasher died at the end of the school year. The parish business office is currently getting bids for a replacement. Due to the age of the dishwasher, replacement parts are not available. The plan is to have a new dishwasher installed before school starts.

VIII. Break- None taken

IX. Committee Reports

- a. Scrip Committee
 - i. No Report
- b. Financial Report
 - i. Fiscal year ended June 30. School board will get an end of year report after all bills are in.
- c. Advancement Committee
 - i. No Report
- d. Endowment
 - i. No Report

X. Parish Council Liaison Report June

- a. None- no School Board member at the June meeting
- b. Debbie Hankes will try to attend the next Parish Council Meeting

XI. Old Business

a. Parish Festival

■ Barb shared the notes from the most recent festival meeting. Debbie Hanks suggested having Wayland students help with the event. She will call Cathy Kastenmeier to discuss in further detail. The event will run from Friday- Sunday and include a teen dance, games, a run/walk, bingo, music and food. People can contact Cathy Kastenmeier if they are interested in helping with the events.

XII. New Business

a. 2013/2014 School Board Positions

■ Chair (Beth Jens), Vice Chair (Jill Kaufman), Secretary (Heather Eggers), Finance (Dave Kalscheur), PR (Rob & Beth Jens)

■ Parish Council Liaison- Meetings are the first Tuesday of the month at the Parish Center. Mass at 6:30, meeting at 7:00. The School Board will discuss at the next meeting if this will be an appointed person or if this should be a rotating position. Debbie Hanks will try to attend the August 6 meeting.

b. Board In-Service

■ Pat Loftin has sent Barb his presentation and handouts from his advisory board presentation. She will be presenting these to the new school board. This school board is considered an Advisory Board and is not part of any personnel issues.

c. Current enrollment numbers are 189 for K5-8th grade; 252 preschool through 8th grade

Preschool: 16

4K: 47

Kindergarten: 25

First grade: 21

Second grade: 21

Third grade: 20

Fourth grade: 20

Fifth grade: 23

Sixth grade: 19

Seventh grade: 23

Eighth grade: 17

d. Future Agenda Items

■ The School Board would like to invite a representative from different SKDS groups to future meetings. (Athletic Committee, Home & School, Band Guild, etc)

■ Goals- Need to set goals that fit with the Parish Council goals for the next 5 years. One goal should be technology. We need a plan that coincides with the parish as far as wireless devices.

XIII. Adjournment Next Meeting

a. Meeting was adjourned at 8:10 p.m.

b. Next meeting will be August 20, 2013 @ 7:00 p.m.