ST. KATHARINE DREXEL PARISH SCHOOL BOARD
BEAVER DAM, WI
SCHOOL BOARD MINUTES – June 17, 2014

Members Present: Barb Haase, Heather Eggers, Jill Kaufmann, Dave Kalscheur, Tracy Gundert, and Mark Roedl

I. Call to Order / Opening Prayer.

a. Meeting was called to order at 7:03 p.m.

II. Board President Opening Statement / Introduction of Guests:

a. Jill Kaufman led the meeting. No guests were in attendance.

III. Review and approval of previous meeting's minutes:

a. Approved by Heather Eggers; Seconded by Tracy Gundert

IV. Audience comments/Eyes and Ears

a. Graduation was well attended and went very smoothly. Hats off to the seventh grade families for hosting the celebration after the ceremony.
b. Greg Tartar's retirement celebration went very well and was enjoyed by all in attendance. Mr. Tratar served St. Katharine Drexel Parish and School for 17 years.

V. Correspondence

a. Trish Phipps (2nd grade) and Brianna Knox (3K/4K/Reading Specialist) resigned. Both will be greatly missed. Barb has posted these positions on the Archdiocesan website.

VI. Pastor's Report – No Report

VII. Administrator's Report

a. Beth Jens has reached out to a few people in regard to serving on the School Board. There are currently three open positions.
b. End of the year events went very well. Ruth Kaiser put together a beautiful tribute video and prayer for the last day of school. This video covers the events, students, faculty/staff and guests who were part of the 2013-2014 school year. It will also be shown during Glitz this year.
c. The rain plan for Field Day worked very well.
d. There are lots of activities happening at the end of the year for the teachers, staff and Barb: day of in-service, school improvement plans, finalizing report cards, cleaning rooms, and 1:1 meetings.
e. Iowa Assessment results will go home with report cards along with a letter explaining the tests and how to interrupt the results. As a reminder, the Iowa Assessment is a "look" at one moment in time. Recall at your child's whole education "picture" when reviewing the results.
f. We currently have a number of students receiving additional help with reading skills. Brianna Knox served as our Reading Specialist and served the following students:
    i. 5K: all 24 students in groups of 4 or 5 to provide either enrichment, challenge or remediation.
    ii. First Grade: 4 students until January and then 5 students to year end, 30 minutes, 3 times per week.
    iii. Second Grade: 3 students until January and then 2 students, 30 minutes, 3 times per week; 1 student, 30 minutes per week, January to year end.
    iv. Third Grade – 3 students, 30 minutes per week, 3 times per week.
g. Barb Kalscheur is hired at 20 hours per week to serve as a learning resource aide for grades 4-8. She works one on one, with small groups of 4-5 and directly in the classroom with the subject teacher or in pull out groups. The students with whom she works have been identified as having learning needs. Some have been identified as having SEP's (if in the public school an IEP).

i. Fourth Grade – six students
ii. Fifth Grade – six students
iii. Sixth Grade – four students
iv. Seventh Grade – eight students
v. Eighth Grade – zero students

h. We also are very lucky to have additional tutors who volunteer their time to help these students as well as students who are struggling in other subject areas.
i. The Spring issue of Crossing Paths is dedicated to tutors. All SKDS tutors are un-paid volunteers and we appreciate all they do for SKDS and our students. We know we are better and able to offer so much more to our students because of the help they provide.
j. Barb is finalizing the Safe Guarding Report; two reports are compiled. The first report is by grade level and lists all the activities we do as a school to keep our children safe and teach them about safety. The second report is a listing of all our volunteer information including background checks, Safeguarding Education and how any discrepancies of the information are handled; this is a parish wide report.
k. Budget Update – everything is on track and where anticipated for this time of year.
l. Tuition Contracts have been sent out and are due July 1.
m. The first tuition payment is due August 1.
n. The first day of school is Monday, August 25 and will be similar to last year's format. Snacks will be served throughout the morning; there will not be a full lunch.
    i. Tuition Assistance Grant letters and contracts were sent out Friday, July 13 to families who qualified.
    ii. We have one new student so far for next year and two students are possibly leaving. Otherwise, numbers have not changed since the May meeting.
    iii. Wisconsin Parental Choice – no major update. Still moving forward.

o. **Break** – None taken

p. **Committee Reports –** No Reports.

q. **Parish Council Liaison Report**
    i. We will have a second priest assisting with the noon Masses on Sundays this summer.
    ii. Outreach Program is moving forward. How do we get out and evangelize and invite people back to the Catholic faith. Father Mike will be holding backyard Masses throughout the summer. The Parish Pastoral Council will be holding full training for the Outreach program and more information will be coming out in the next few months.
    iii. The REC center is very busy with youth activities. The buzz seems to be spreading throughout the school. Very exciting!
    iv. There is a new Parish Pastoral Council in place.

r. **Old Business -** None

s. **New Business** - None

t. **Adjournment: 8:05 p.m., Next meeting July 15, 2014-7:00 p.m**.